



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
June 6, 2019  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ZOOM on June 6, 2019, in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Bocker, Vice President and Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

Jennifer White, Member (Excused Absence)

**Also Present:**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, and L.Q. Harris, Software Support Specialist Derryl Meeks, Maintenance Supervisor, and Mike Pastor, RTC Director.

**OTHER GUESTS:** Carolyn McCormies, EAC Nursing Director and Jeff McCormies. Austin Oberg and Matt Weber of NAVIT joined the meeting at the Payson Campus.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called to order the Gila County Community College District Governing Board Work Session meeting at 9:00 a.m. on June 6, 2019. President Spehar called roll and asked that the record show that there is a quorum. Member White had an excused absence. Member Moorhead led the Pledge of Allegiance. President Spehar announced that there were no guests at the Payson Campus. Guests at the Globe Campus were Carolyn McCormies of EAC's Nursing Department, Jeff McCormies.

**2. Discussion**

**A. Nursing Program/Information/Discussion**

Carolyn McCormies, EAC Nursing Director and Division Chair, Nursing and Allied Health, provided information on the designation the EAC Nursing Program received last fall. President Spehar congratulated Carolyn on the award the EAC Nursing Program received and stated that it was a very big deal. President informed that there was an anonymous letter by concerned nursing students in the Board packet and also a copy of a letter written by Carolyn to EAC President Haynie in response to that letter. Carolyn also provided information on some of the changes she is working on for struggling students in Gila County. (Copy attached and made a part of the official minutes.)

**B. Student VA Benefits/Information/Discussion**

President Spehar stated that this was discussed at last month's meeting and he also met with Vice President Welker on this issue. President Spehar informed that this would be left as an open item since Vice President Welker was not available at this time.

**Vice President Welker joined the meeting.**

Vice President Welker provided some options for Austin Oberg. He stated that scholarships (prior 2 semesters) and applying for financial aid were probably the best options because the College cannot write a check directly to the student. The decision must be made by the GCC Board. President Spehar asked for the full value of the scholarships and stated that there would be a special meeting called later this month for another reason but Mr. Oberg's issue could be addressed at that time. Vice President Welker informed that he would prepare the necessary information.

Dean Butterfield informed the Board that Mr. Oberg had handed her a letter from the VA which she will copy for the Board. She had not read it entirely but stated it does ask Mr. Oberg to pay his debt in full.

Dean Butterfield informed that Austin Oberg would like to speak. President Spehar granted the floor to Mr. Oberg. Austin stated that he had a form from VA for the purpose of payback when the school is at fault. Vice President Broucker asked for the amount showing in the letter and Austin stated that it was \$8,098.94. Some discussion was held during which Mr. Oberg stated he was willing to apply for financial aid. President Spehar assured Mr. Oberg that the Board was seeking ways to assist him with this issue.

**C. Property Acquisition/Information/Discussion**

President Spehar explained that the Board authorized Mr. Meeks to make an offer for the property for sale adjacent to the Gila Pueblo Campus. The offer has been accepted. President stated that during the regular meeting he will ask the Board to approve the next step again. President informed that Mr. Shire has been informed and is comfortable with the process. He asked if there were any comments or questions on Item 2.C. and there was no response.

**D. Completion of Five-Plex Building/Information/Discussion**

President Spehar informed the Board that the five-plex building is located at Gila Pueblo Campus and has been moth balled for quite some time. He stated that it needs to be built out, refurbished and put into service. Once completed, all classes that are currently held off campus in different locations will be brought to the campus.

**E. Payson Campus Office Remodel Project/Information/Discussion**

President Spehar informed that he and Member Knauss visited the Payson Campus office on graduation day. Dean Butterfield took them on a tour and explained the needs of the Campus. Member Knauss made some very good organizational suggestions and Dean Butterfield was asked to get local bids on some of the work. Dean Butterfield stated that she had not had time to get bids yet but getting them is in the summer plans.

**President Spehar directed the Board back to Item 2.B as Vice President Welker was now available.**

**F. Payson Campus Training Center/Information/Discussion**

President Spehar informed that this issue was on the horizon. Later this year President would like to see the development of a training center in Payson. President stated that he met with County Manager Menlove and was assured that the County does want to partner with the College on this project. President also inquired about a meeting held last August regarding a flyover of the Payson Campus. Manager Menlove assured President Spehar that this had been done. President asked Mr. Meeks to meet with Steve Sanders the County Public Works Director and get the information so we will be ready to move forward.

**G. Dual Enrollment Analysis & Proposal/Information/Discussion**

President Spehar informed that Dean Burke, Member Knauss and he met with Mr. Lineberry of Miami High School and discussed dual enrollment issues. Miami High School has not been in the program. Dean Burke has been working on an option that was used some ten or twelve years ago and explained how it would work. She explained that by leasing back the high school's facilities and instructors in exchange for the tuition, we would still garner the FTSE. President Spehar explained why FTSE is so important to the College. Questions were asked and some discussion followed.

President Spehar asked if someone from NAVIT wished to address the Board.

**H. IGA EAC & NAVIT College Level Credit Classes/Information/Discussion**

**I. IGA EAC & NAVIT CTE Dual Enrollment/Information/Discussion**

**J. IGA EAC & Payson Unified School District/Information/Discussion**

Matt Weber Superintendent of NAVIT CTED introduced himself and informed that he appreciated the partnership with GCC and Eastern. He stated that regarding the current IGAs presented, NAVIT's needs have been met. He said he was available to answer any questions and wanted to state that working with Dean Butterfield and EAC has been a wonderful process.

**3. Reports/Information/Discussion**

**A. President/Board Report/Information/Discussion**

President Spehar said he has had a very busy month. He reported that the Legislature finally approved the budget and has adjourned. He advised that due to the effort of Representative David Cook and Senator Gowan a large rural AZ Community College bill was pushed through the Legislature and it is FTSE based. We are going to garner \$343,000 in round numbers of new money this upcoming fiscal year as a result of this bill. Maricopa and Pima have been excluded as this is strictly for rural community colleges. President has sent a personal thank you to Representative Cook. The new money is in addition to the last year of funding of \$200,000 for inleu 301 funds that Representative Cook got for us two or three years ago. He did remind the Board that this money will be used for the upcoming campus improvement projects and it is one time money. Ongoing money from the State will be FTSE based.

President Spehar recognized Mr. Meeks and his crew for the heroic efforts by these employees when the main sewer line at Gila Pueblo collapsed and shut down all the restrooms in the main building as well as the skills lab. Part of the main building floor had to be jackhammered out, and many areas had to be dug up. As a result of certifications that Mr. Meeks has our cost was reduced substantially. President also recognized Mr. Meeks for the handling of the property acquisition.

President Spehar informed that he has been working with President Haynie, Vice President Welker, and Vice President Bocker and he was pleased to announce that we do have a meeting of the minds between GCC District and EAC regarding the language of the contract. He proceeded to inform the Board of some of the changes in the contract. Gila County will no longer be a party to the agreement and this was the County's wish. New Contract procedures to accommodate DOE Regulations and HLC requirements. Contracts will be in the name of EAC.

Every contract will be approved and recommended prior by this Board or it will not be consummated. He stated that the Board is not giving up anything.

The changes to the budget process allows for the President and Vice President of the Board, or their delegates to work with EAC representatives in the actual preparation of the budget.

There is a change in the way we pay for the services provided by EAC and without which we cannot survive. President stated that EAC provides really excellent services to us on a daily basis. President Spehar explained how EAC was paid in the past and how it would be handled under the new contract. One change is that we will be paying the overhead in advance instead of after the fact.

EAC will be the exclusive provider of programs for this community college district.

President Spehar thanked Vice President Bocker, President Haynie and Vice President Welker who did much of the yeoman's labor in putting this contract together.

President asked for comments or questions and there was no response.

**B. Dean's Report/Information/Discussion**

Dean Burke's report attached and made a part of the official minutes. Dean Burke added a couple of items to her report. She informed that on May 14<sup>th</sup> the selection process for the Block 1 Nursing students coming in this fall. There were 28 who came to the orientation on May 16<sup>th</sup> and of the 28, 8 were alternates and 20 would be coming to the program in fall. The 8 alternates would have the opportunity to start Block 1 in January.

Scrubs Camp was held this week and there were 27 students participating in the camp.

Call for questions; there was no response

**C. Dean's Report/Information/Discussion**

Dean Butterfield's report attached and made a part of the official minutes.

Dean Butterfield reported that she and Dr. Bocker attended the AAED Economic Development Roundtable which was a statewide roundtable held in Payson regarding economic development.

Scrubs Camp ended yesterday and it was fun to see the students on campus.

Dean Butterfield informed that she was on the radio with Supervisor Martin and discussion took place regarding the possibility of the upcoming vocational Building Trades Programs in Payson. Supervisor Martin is very supportive of those programs.

**D. Financial Report/Information/Discussion**

Susan informed the Board their packet included the financial recap for April 2019. She stated that we are right on track and property taxes for May and June are still to be received. She informed that we have received all our State Aid money. She stated that she is still conversing by email and phone with the auditors for the 2017-18 Audit. They have not yet set a date for the field work here. Call for questions or comments and there was no response.  
(Copy attached and made a part of the official minutes.)

**4. Standing Business**

**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Bocker thanked President Spehar, Vice President Welker and President Haynie for working so hard to get some funding through the State Legislature but also for getting very close to having our contract.

She stated that there was nothing new on accreditation other than that there is nothing in the new contract that precludes us applying for accreditation candidacy and EAC is very willing to assist us along the way.

**B. Update on Board Policy Strategy /Information/Discussion**

Vice President Bocker informed that she believes that she and both deans should explore the dual credit issue this summer. Two items that needs to be discussed are the increase in fees that was proposed and that will go to the EAC Board. Another item that could be problematic is the difference in our tuition structure between GCC and EAC.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that he didn't have anything to add and had already reported during the President's report.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin informed that there were 27 participants at the Globe Campus and 12 participants at the Payson Campus for Scrubs Camp.

Next week the Gila Pueblo Education students are hosting a camp for 5 to 10 year olds. There will be am and pm sessions Monday through Thursday and at last count there are 30 kids registered.

On June 29<sup>th</sup>, at the Payson members of the Rim Country Chamber of Commerce will be painting a 6x6 canvas for a fund raiser for the Friends of Rim Country Scholarship Fund.

President Spehar questioned Leitha regarding the process on how news releases, such as the news release that went out about the Nursing Program, get from them to her to local media. President would like to get the information out to the public on the Nursing Program award.

Some of Leitha's response was inaudible due to coughing.

**E. Update on Partnering Strategy/Information/Discussion**

President stated that the only partnering effort that has been worked on was getting the EAC contract completed. Member Moorhead provided information that may be a partnering opportunity. He informed that Globe High School has acquired the Stock Yards along with considerable funding for the FFA students to hold classes on site.

**F. Update on Funding Strategy/Information/ Discussion**

Member Moorhead informed that we did well regarding funding in the State Legislature. He stated that the 301 funding runs out this year and will have to go back to the voters. He said he did not know what the outcome might be

**G Freedom of Expression Committee/Information/Discussion**

Member Moorhead informed that he needs an update on the membership from both Deans. He will include that information in his letter report that goes to the State in December.

President called for questions on any of the Standing Business committees; there was no response.

**5. General Information and Discussion of the Same**

A. The next Regular District Governing Board meeting date will be Thursday, September 5, 2019 at 9:00 a.m. There will be no regular meetings in July and August. A special meeting may be called in June for the EAC Contract, CVIT IGA, Globe IGA and Austin Oberg's situation. The October meeting will be addressed at a later date.

**6. Adjournment/Action**

President Spehar stated he would entertain a motion to adjourn the Governing Board Work Session for Gila County Community College District June 6, 2019 for 10 minutes and reconvene with the Regular Meeting at 10:40.

**Motion 06062019#1**

Member Knauss so moved. Member Moorhead seconded the motion. Call for discussion; there was no response. All in favor please signify by saying aye. Opposed signify by saying nay; there was no response. Ayes have it; meeting adjourned and will reconvene for the Regular Session at 10:40 a.m. (Brocker, Knauss, Moorhead, and Spehar, voting in favor).

Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Susan Gallo

Recording Secretary

Attest:

Jan Brocker

Jan Brocker

Vice President - Secretary